

Republic of the Philippines  
Philippine Veterans Affairs Office  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Philippine Veterans Affairs Office in the CSC website:

LTGEN. ERNESTO G. CAROLINA, AFP (RET)  
Administrator

Date: 28-Feb-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Special Investigator III	AFP-PVAOC-SPI3-4-1998	18	P457,020.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility)		Legal Affairs Division
2	Senior Veterans Assistance Officer	AFP-PVAOC-SRVAO-14-2010	18	P457,020.00	Bachelor's Degree	8 hours of relevant training	2 years of experience in position/s involving supervision	Career Service (Professional)/ Second Level Eligibility)		Veterans Memorial and Historical Division (Balete Shrine)
3	Special Investigator I	AFP-PVAOC-SPI1-5-1998	11	P242,148.00	Bachelor's Degree preferably in the field of Law, Legal Management, Public Administration or Communication	none required	none required	Career Service (Professional)/ Second Level Eligibility)		Claims Division
4	Chief, Administrative Officer	AFP-PVAOC-CADOF-15-2005	24	P879,588.00	Master's Degree	24 hours of training in management and supervision	4 years of experience in position/s involving Supervision and management	Career Service (Professional)/ Second Level Eligibility)		Planning and Management Division
5	Planning Officer III	AFP-PVAOC-PL03-1-1998	18	P457,020.00	Bachelor's Degree	8 hours of relevant training	2 years of experience in position/s involving supervision	Career Service (Professional)/ Second Level Eligibility)		Planning and Management Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 10 March 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARICIEL E. ESTACIO, MNSA  
Chief, Human Resource Development Division  
Philippine Veterans Affairs Office, Camp General Emilio  
Aguinaldo, Quezon City  
[pvaorecruitment@gmail.com](mailto:pvaorecruitment@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.